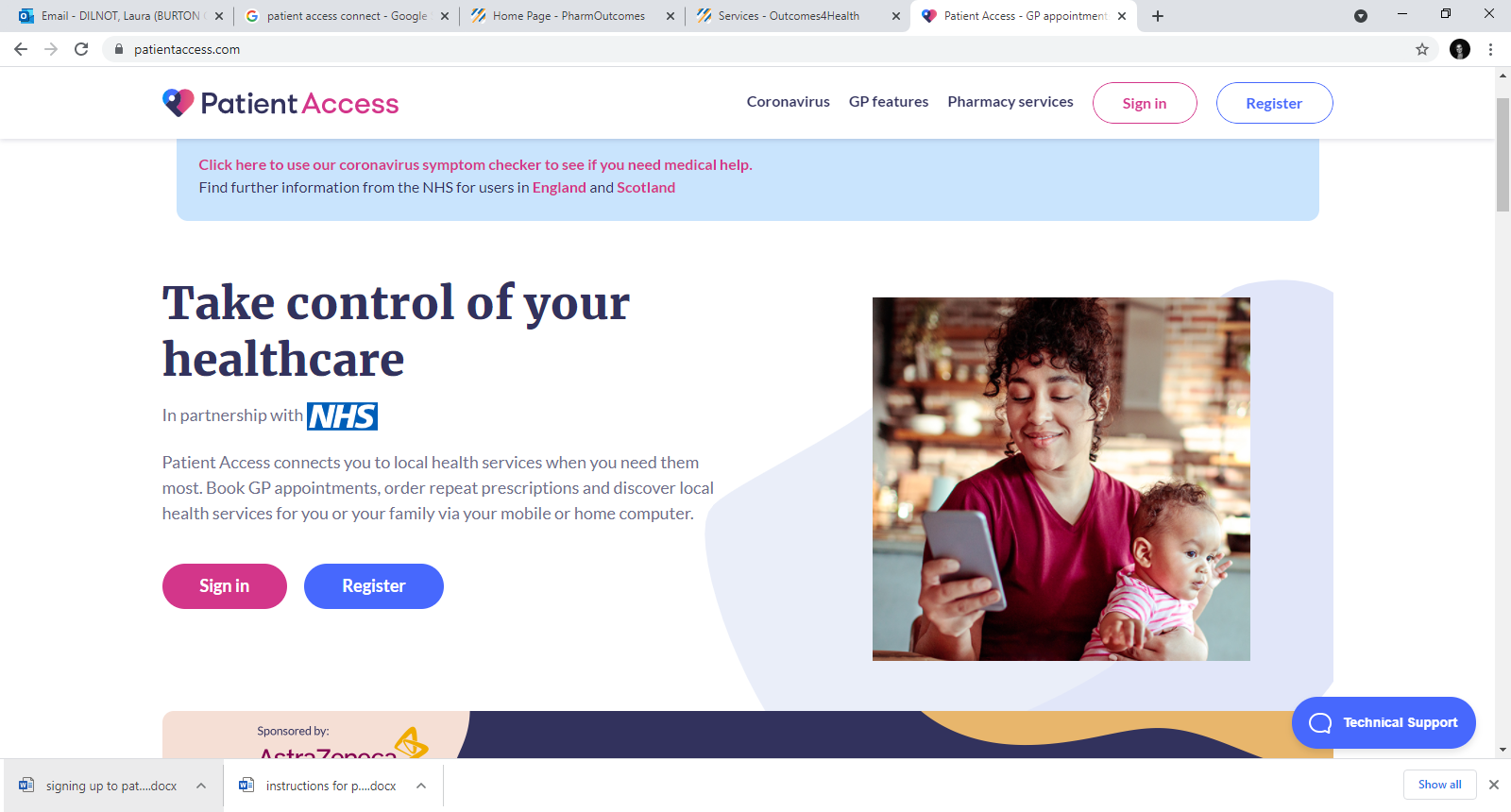
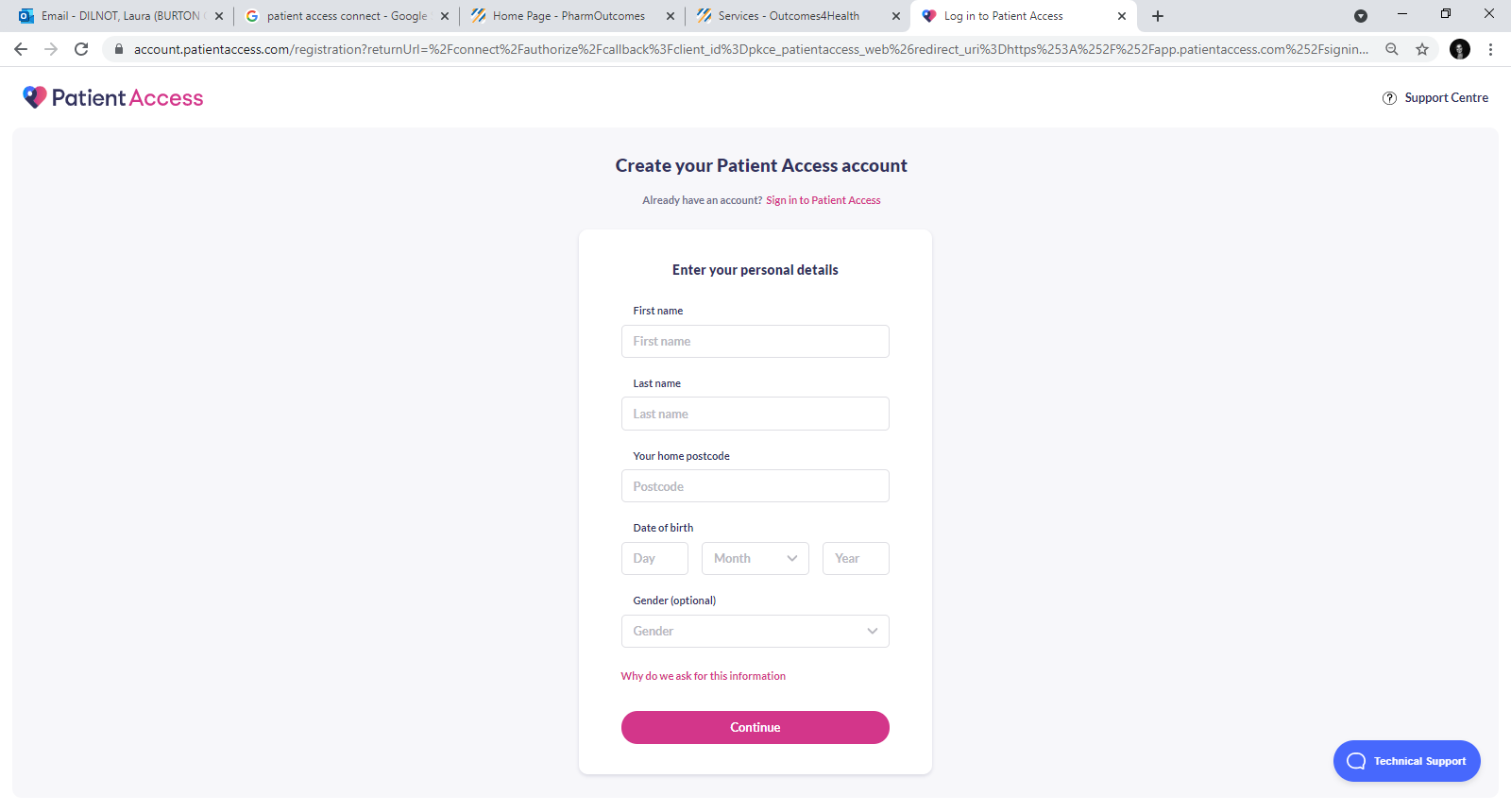
**Signing up to patient access for the first time**

Visit[***https://www.patientaccess.com***](https://www.patientaccess.com)

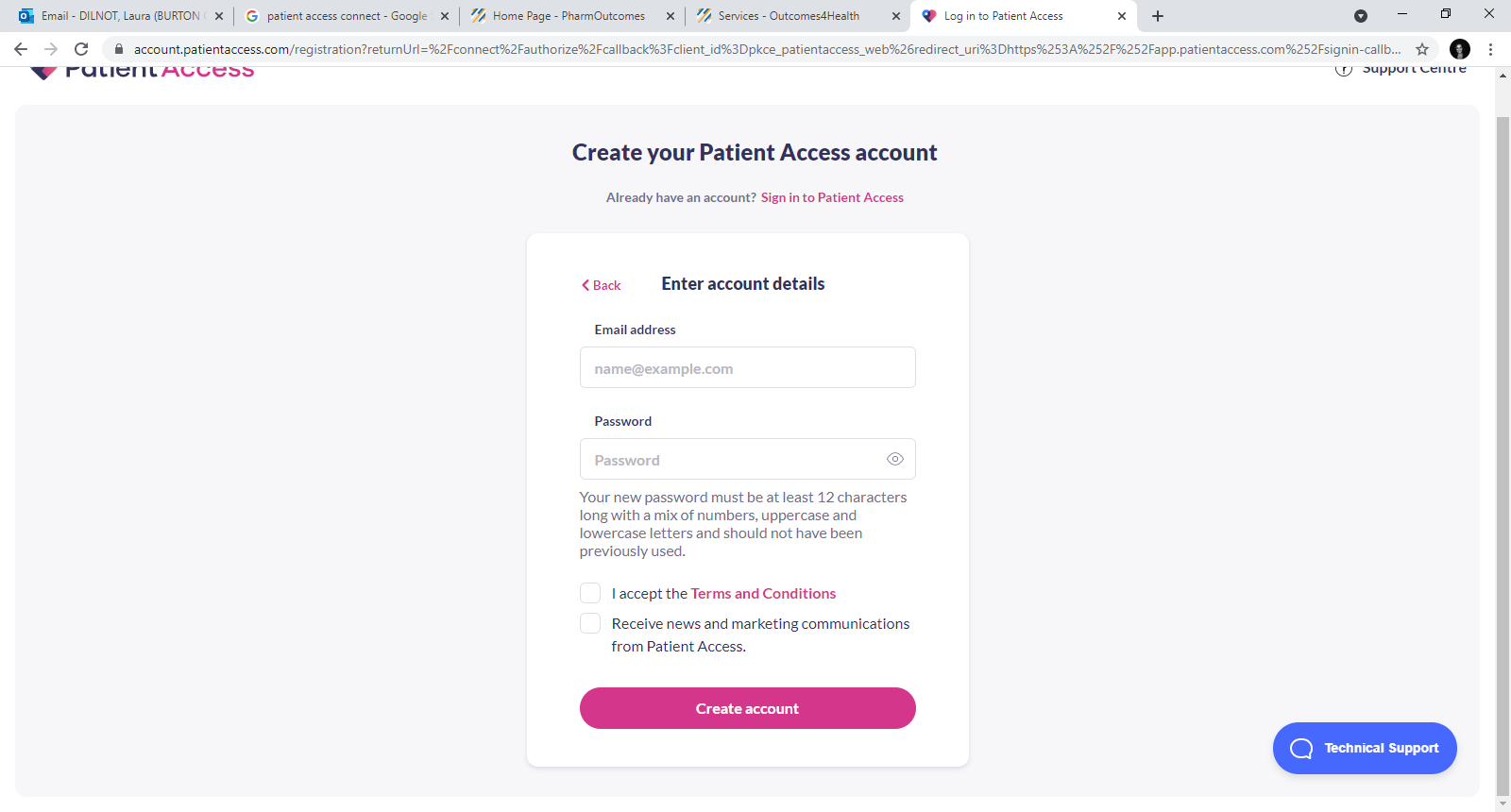
1. If you are a new user Click ‘***Register’:***



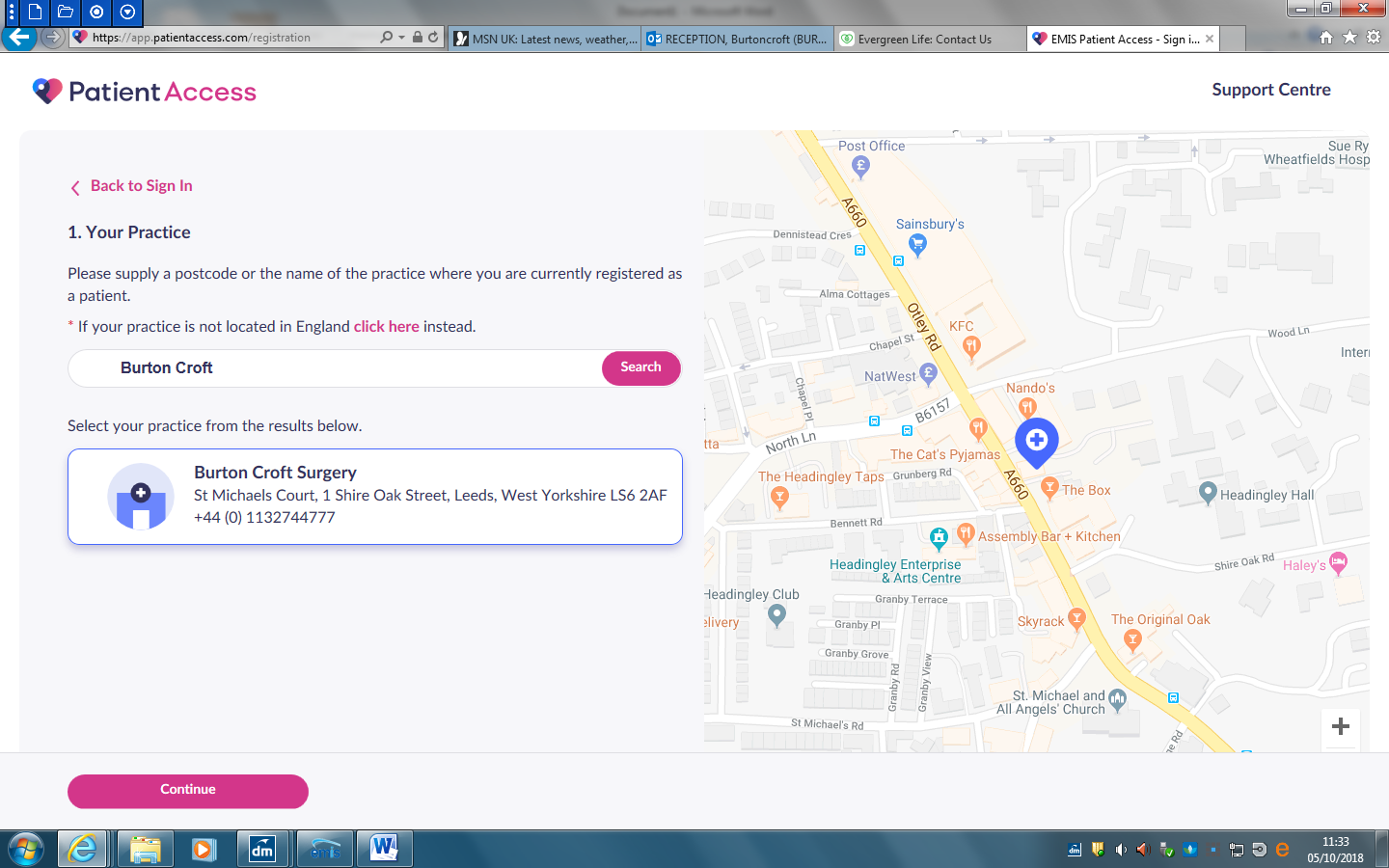
1. You will then need to enter your personal details; please ensure you match the details on your medical record. Then press ‘***continue***’.



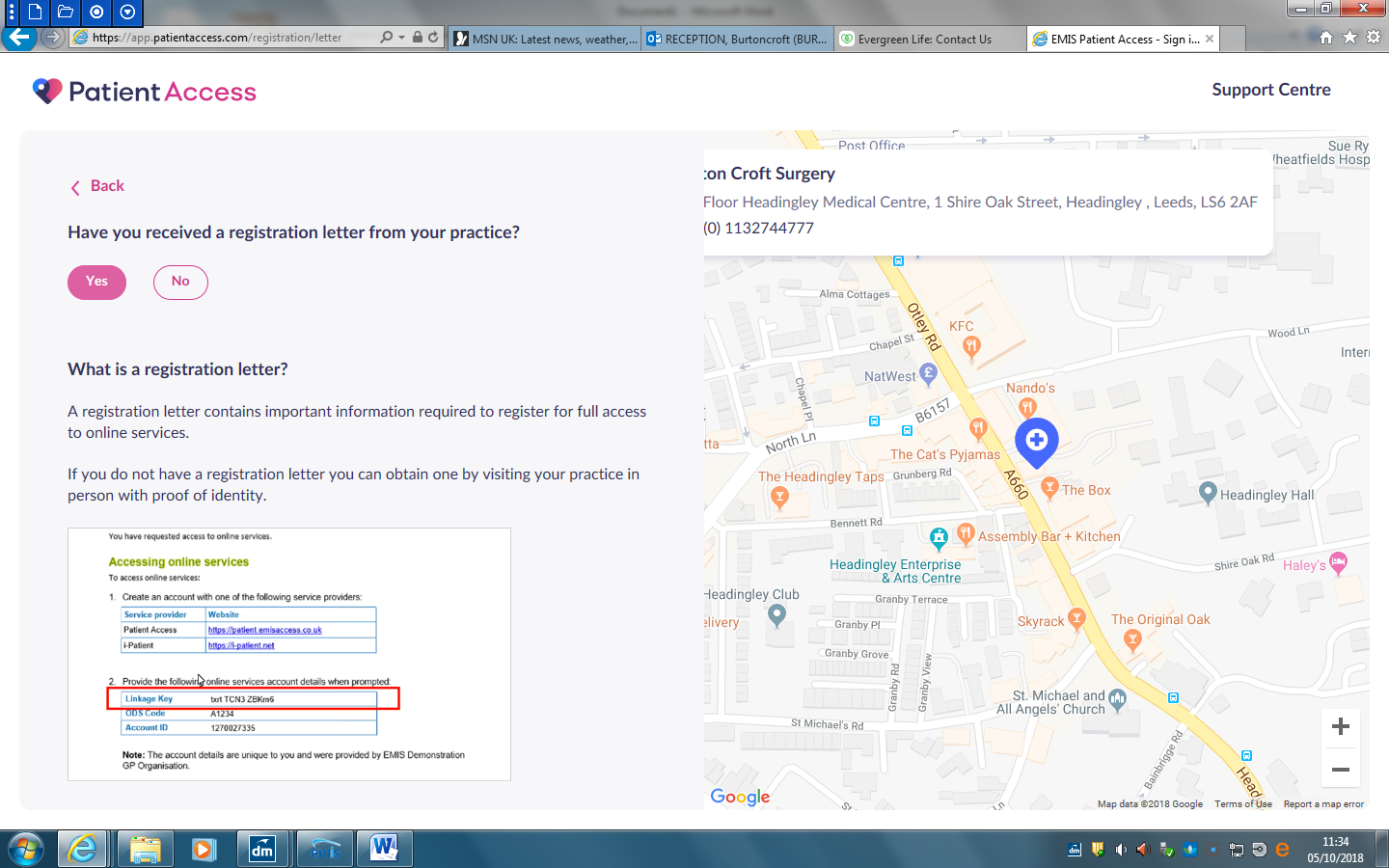
1. Now enter you email address and create a password for yourself. Make sure this is something memorable. Your new password must be at least 12 characters long with a mix of numbers, uppercase and lowercase letters. You have to then tick the box to accept the terms and conditions. Once you have completed this then press ‘ ***Create Account***’.



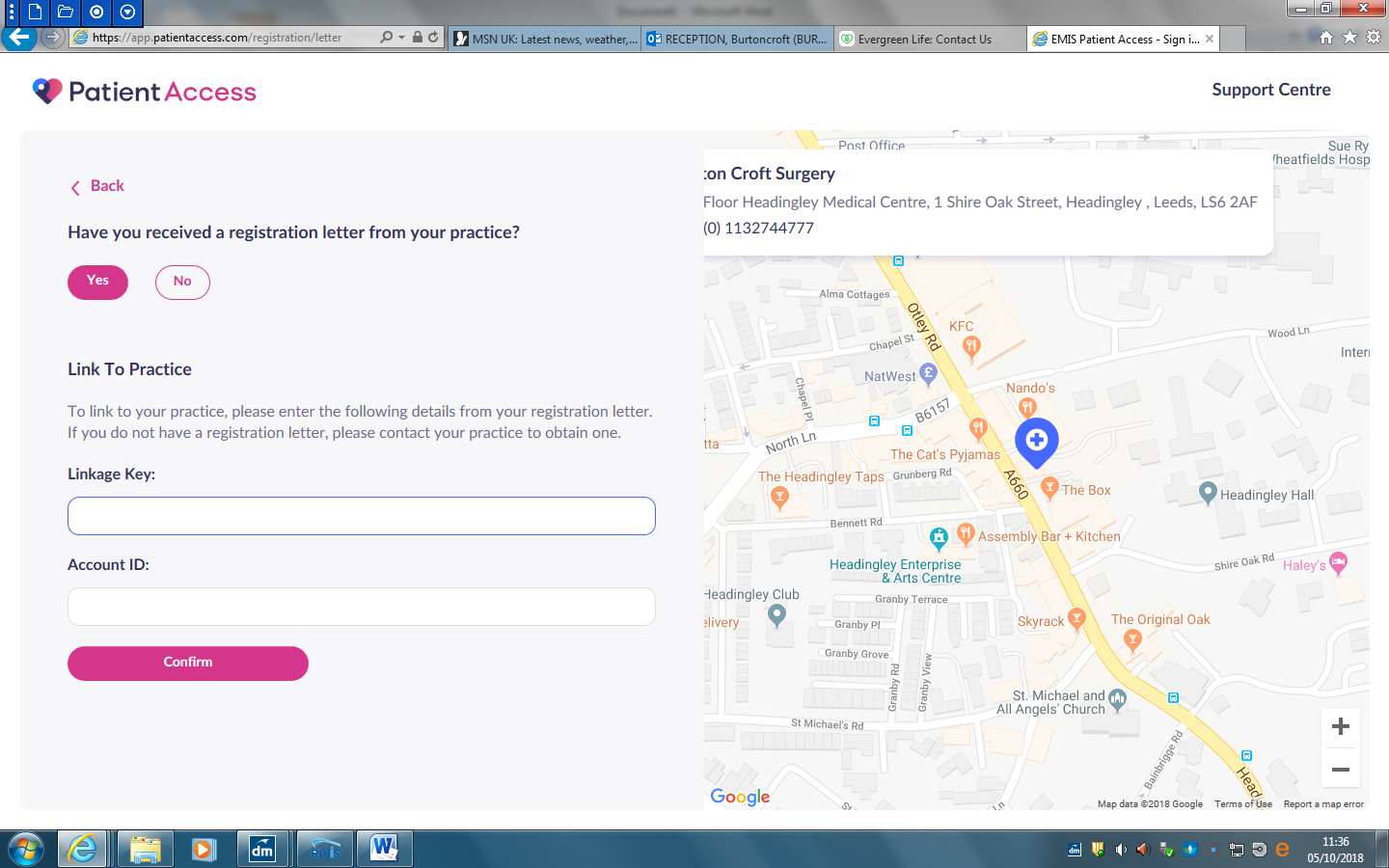
1. You will then have the option to enter a memorable word and also your mobile number. You can enter these if you like or you can skip this step by clicking ‘***skip for now’*** underneath the continue button.
2. Once your account is created, you will be prompted to link your account to your GP practice. Click ‘***link GP practice’***
3. Type in ‘the postcode for the surgery which is LS6 You need to put in our postcode which is ***LS6 2AF***, press search, and then **select burton croft** and the press ‘***continue’*** at the bottom of the screen.



1. When asked if you’ve received a registration letter from your practice, click ‘***Yes’***. (This should have been emailed to you form an email from ‘Your Healthcare Provider’



1. Enter the ***Linkage Key*** and ***Account ID***, that are included in the email and press ***‘confirm’***:



1. You will then be prompted to confirm your personal details and re-enter your password that you created in Step 3.
2. Once confirmed, there should now be a message that states, ‘***your GP practice is now linked to your patient access account’***. Press ‘***done’***.